

~~SECRET~~FILE *Meetings (Minutes)*

15 JUL 1968

MINUTES

DD/S STAFF MEETING

9 July 1968 - 1030 Hours

25X1

2. Security in Automatic Data Processing

25X1 []/OS gave a 30 minute presentation on Automatic Data Processing and its security problems. He noted that the increase in sophistication and speed of equipment has forced changes from traditional security concepts of personnel and physical security. Equipment is bigger, faster, permits multi-use, permits centralization of information and data, has tremendous storage capacity, and offers random and remote access. The problem is one of controlling access by users to only that information for which they have a need to know. An internal CIA Computer Security Working Group has recently been established in the Office of Security and, with the Office of Communications and ORD/DDS&T, is attacking these problems.

3. Draft Deferment Policy

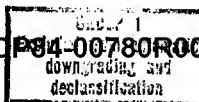
Mr. Coffey passed out a recent memo setting forth the DCI's basic philosophy on draft deferments, and he noted that the DCI has adopted a hard line on such deferments. Office Heads were requested to review all of their draft eligibles and to identify those who should be sponsored for draft deferments by Thursday, 11 July for the DD/S.

4. Support Services Historical Program

25X1 [] discussed progress to date in the Support Services Historical Program noting that good progress is being made in the Offices of Communications, Finance, Logistics, and Personnel.

5. LBJ Library

25X1 The DD/S said that [] has been charged with this project within the Agency. An effort will be made to clearly state the Agency's role in advising the President and the National Security Council. We will not furnish documents to the library, but will write up statements of our contributions to the Johnson Administration. It is understood that the target date for Agency completion of this program is the end of October 1968.

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6. Agency Retirement Board

The DD/S announced that the Agency Retirement Board, currently consisting of nine members, will be reduced to five. The Board will be chaired by the Deputy Director of Personnel with a representative from each directorate.

7. Around the Table

25X1 a. []

In spite of ionospheric difficulties, all traffic has been delivered to the President during his trip.

25X1 [] is anticipating a need for several more communicators.

25X1 [] has requested the assignment of two communicators to man their new signal center.

90-day options on part of the proposed [] have been taken. 25X1

b. Mr. Osborn:

Some object hit the north gate early on 4 July and knocked the gate completely loose. There were no traces of glass, tire marks, etc. so the identity of what did the damage is not known.

c. Dr. Tietjen:

An employee recently alleged that his medical file has been shopped along with the Office of Personnel file. The employee has been reassured that this is absolutely not so.

Rabies vaccine will be available in the immunization program to those employees requesting it on a voluntary basis. Some comment followed as to the effectiveness of the vaccine.

25X1 d. []

25X1 For the first time a full time Chinese language class has extended beyond an eight-month period, with a class now in its tenth month. Mr. [] noted that such a period of study should lead to a low-intermediate proficiency.

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The last quarter was particularly good in the Language School with an average enrollment of 182 full- and part-time students; the number of language proficiency tests also increased.

Work is progressing on getting the new language regulation published. The DD/P is showing interest in the possible use of incentives for language training.

e. Mr. Meloon:



25X1

8. The meeting adjourned at 1140 hours.



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Special Assistant to the
Deputy Director for Support

Distribution:

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ACTION ITEMS

DD/S STAFF MEETING

9 July 1968 - 1030 Hours

1. Office Heads to review draft eligibles and identify those who should be sponsored for draft deferment by Thursday, 11 July.

2.

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